

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a budget and regular meeting of the Brown County Public Safety Committee was held on Wednesday, October 17, 2018 in Room 200 of the Northern Building, 305 East Walnut Street, Green Bay, WI.

Present: Chair Buckley, Supervisor Borchardt, Supervisor Gruszynski, Supervisor Nicholson

Excused: Supervisor Schadewald

Also Present: Finance Manager Bradley Klingsporn, Senior Accountant David Diedrick, HR Analyst Bianca Cook, Director of Administration Chad Weininger, Internal Auditor Dan Process, Office Manager Michelle Wallerius, Supervisor Hoyer, Supervisor Brusky, Public Safety Communications Director Cullen Peltier, Emergency Management Director Jerad Preston, Office Manager Michele Andresen, Medical Examiner Director of Operations Barry Irmien, Chief Deputy Todd Delain, Accountant Don Hein, Corporation Counsel Dave Hemery, Clerk of Courts John Vander Leest, Financial Operations Manager Andy Lauscher, County Executive Troy Streckenbach, other interested parties

I. Call meeting to order.

The meeting was called to order by Chair Buckley at 1:00 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of September 11, 2018.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**** BUDGET REVIEW ****

Comments from the Public on Budget Items – None.

REVIEW OF 2019 DEPARTMENT BUDGETS

1. District Attorney: Review of 2019 department budget.

Page 78, Budget Book

Although shown in proper format here, this Item was taken following Item 3.

District Attorney David Lasee informed there are no significant changes in his budget. There are some small increases and decreases, but nothing significant. There is about \$250,000 in the budget that was set aside to set up a digital discovery process and some progress has been made on this working with the Sheriff's Office who is working with the GBPD and Lasee is confident there will be more progress made in 2019. Other than that, the remainder of the 2019 budget is status quo.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve the District Attorney 2019 budget. Vote taken. **MOTION CARRIED UNANIMOUSLY**

- a. Discussion and Possible Action re: Budget Neutral Wage Increase for 4 Legal Assistants in the District Attorney's Office.

This resolution was distributed, a copy of which is attached. Lasee informed there are currently four legal assistants who were hired at below-market wages and this resolution would bring those wages up to the level of the other legal assistants. Lasee noted that all of the legal assistants are doing the same work and have the same duties. This would be covered by reducing the corresponding amount for LTE Co-op/Intern.

Motion made by Supervisor Nicholson, seconded by Supervisor Borchardt to approve. Vote taken.

MOTION CARRIED UNANIMOUSLY

2. Public Safety Communications: Review of 2019 department budget.

Page 90, Budget Book

Public Safety Communications Director Cullen Peltier informed not much has changed in his department or budget. He did note the maintenance for equipment is up a little because there are two one-time expenses for 2019 and then it will go back down in 2020. The maintenance contract for software for 2019 will be really low because they will be under warranty for the CAD project, but it will go back up again in 2020 when the maintenance contract is done.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve Public Safety Communications 2019 budget. Vote taken. MOTION CARRIED UNANIMOUSLY

a. Emergency Management – Review of 2019 department budget.

Emergency Management Director Jerad Preston reported his budget is pretty much the same as in the past, although there have been some small increases on some of the grants they receive. Other than that, everything is status quo from last year for the operating budget.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve Emergency Management 2019 budget. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Nicholson arrived at 1:07 pm.

3. Medical Examiner: Review of 2019 department budget.

Page 84, Budget Book

Medical Examiner Director of Operations Barry Irmen said there are no major changes in the budget although some money has been added for training to facilitate training in Dane County. In addition, some of the revenue lines have been changed based in direction from administration. Other than that, the budget is pretty straight forward.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve Medical Examiner 2019 budget. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Sheriff: Review of 2019 department budget.

Page 97, Budget Book

Chief Deputy Todd Delain presented the Sheriff's budget. He informed Sheriff Gossage wanted to make the Committee aware of two things. First, the medical services contract for the jail went out for RFP and the RFP came back after the Sheriff had met with the County Executive regarding the budget. The RFP for jail medical had not been done in approximately five years which is the maximum amount of time you would want to go without sending out for reevaluation. The Sheriff's Department estimated a three percent increase in medical costs and that was included in the budget, however, when the bids came back, they were significantly higher than that. There were three responses to the RFP and the company currently being used came in with the lowest amount, but it was still significantly more than was budgeted. This bid was still about \$400,000 lower than the second highest bid and close to \$1 million dollars less than the other bid. This has resulted in the Sheriff's Department coming into the 2019 budget with a structural deficit of about \$124,088.

Weininger said by law the budget has to be balanced. The options would be to make \$124,088 in cuts or use fund balance to cover the shortfall. Weininger continued that the County is at levy limits and an additional \$730,000 has already been added to the Sheriff's Department budget for other things that required additional funds. Weininger will continue to review this to see if there are other options. He continued that if this would have been known prior to the budget being put together, some of the allocations could have been changed to other departments. If it is the intent of the Committee to take the funds out of the general fund, Weininger suggests passing the budget the way it is and then dealing with it on the Board floor. The other option would be to make cuts to the other budgets before the Committee. The last option would be to increase revenues, but Weininger does not know any way to do that.

Gruszynski asked about the increase under contracted services for the prisoner transport contract which is up about \$376,000 in this budget and asked when the last time was that was put out for RFP. Delain said that went out for RFP last year and that RFP did not come back until after the budget meeting. The cost increased again this year so what is shown in the budget book is actually two years' worth of increases. Gruszynski said he was frustrated that this is the first time he is hearing about these increases because it does not give a lot of time for the Committee to go through the line items and see what the possibilities are and he noted that others on the Committee share that feeling.

Buckley noted that after Sheriff Gossage was elected, the Sheriff's Department typically returned money to the general fund at the end of the year. He noted there are many things in the budget that can fluctuate such as fees collected, money from the canteen and gas expenses. Further, he noted the Sheriff's Department is pretty good about managing open positions and being sure they are needed before they are filled.

Gruszynski said his preference would be to approve the budget as is and then come back and fill in the gap with general revenue and he noted that that has been done in other areas. Weininger said the only time he can recall using fund balance is for one time projects, not for operational costs because doing so creates a structural deficit. There is a difference using one time money for capital and one time money for operational expenses. Borchardt is agreeable to passing the budget as is today as long as changes can still be made on the Board floor.

Delain said the second thing Sheriff Gossage wanted the Committee to know is that money that had been set aside for protective status for correctional officers may no longer be in the budget as proposed. Sheriff Gossage has supported protective status and Delain said that if he is elected as Sheriff he will also support protective status for correctional officers 100% and will continue to fight to get protective status back. He noted that the Board has supported this overwhelmingly and feels it is extremely important to bring up to the Committee that those funds are definitely not in the Sheriff's Department budget and possibly are not available in any other budget. This could cause issues assuming the change to protective status occurs which Sheriff Gossage is confident will. Sheriff Gossage has indicated he will continue to support the change as a civilian. If the protective status would have been approved in 2018, the County Board had approved funding and it would have gone through. If it happens in 2019, funding could be an issue. Sheriff Gossage asked Delain to pass this information along to the Committee.

Weininger said the County Board has been supportive in trying to provide protective status for the jailers and last year roughly \$300,000 was placed in a special line item in general revenue to cover the increase if the bill would have passed the Senate. Due to the shortfalls talked about earlier, that money was one of the only sources available and since it is not law yet those funds were used to cover a shortfall. The funds put in there in 2018 were likely not enough as should have been put in there and, in addition, with the expansion of the jail, that number will now increase to somewhere in the area of \$400,000 - \$450,000.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve Sheriff's Department 2019 budget. Vote taken. MOTION CARRIED UNANIMOUSLY

a. Resolution Regarding Adding a Sergeant/Investigator to the Sheriff's Department Table of Organization.

Delain said this is something the department has been looking at for a few years. There has been a significant increase in caseload so they did a study and examined numerous law enforcement agencies, both county and municipal, with similar populations and caseloads and they have determined that while Brown

County investigators have about 30 – 40 open cases at a time, the number should be closer to 12. They are looking at increasing the investigative staff but Delain noted that through contract a vast majority of that is covered and the resolution only covers the County's portion on the levy; the rest of the cost gets spread out through the municipalities the Sheriff's Department contracts with.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

b. Resolution Regarding Changes to the Sheriff's Department Table of Organization – Drug Task Force.

This is in regard to an Advanced Intelligence Analyst and there would be no budget impact. The cost associated with this is covered by the high intensity drug trafficking area grant funding so there is no cost to Brown County taxpayers to bring it in line with what that positions gets in other parts of the state. The grant is an annual grant that renews each year. If the grant were to be lost, the position would be lost as well.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

c. Resolution Regarding Changes to the Sheriff's Department Table of Organization – Mechanic Intern.

Delain explained for a number of years the Sheriff's Department has been getting mechanic interns from high schools throughout the county. Interns typically go to school in the morning and then come to the Sheriff's Department to work in the afternoons and they receive credits as well as experience. Currently the pay for the intern is \$7.75 an hour and they are having a difficult time finding someone to work for that amount. This resolution would increase the hourly rate for the intern position to \$9.50 which will hopefully result in being able to fill the position.

Buckley suggested the rate be increased to \$10.00 and asked if Delain could find something in the budget to offset that. Delain said they are at the max and will already be going into 2019 with a structural deficit. The intern position is a half time position and the estimated hours for the year are 1,040. Putting the pay at \$10 will result in a need for an additional \$520 and Delain feels that is something they can find somewhere, perhaps out of the gas budget. Gruszynski asked Delain if he felt going from \$9.50 to \$10.00 will result in an easier time filling the position. Delain feels \$10.00 an hour would definitely be more appealing and make the position easier to fill. Borchardt asked if there are any grants available for interns. Delain said they are constantly looking at grants, but he is not aware of anything available for interns.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to amend the resolution to increase the LTE Mechanic Intern pay to \$10.00 an hour raising the total annualized budget impact to \$2,522.00 with an offsetting cut in the amount of \$561.00 to the vehicle gas budget. Vote taken. MOTION CARRIED UNANIMOUSLY

d. Resolution Regarding Increased Hours for the Clerk Typist III Position in the Sheriff's Department Table of Organization.

Delain said this is in regard to the Evidence Property Manager position. With the amount of evidence coming in as well as the processing of digital evidence that has to go out the DA's office and other places, it is not possible to keep up with the work. This resolution would increase the weekly hours for this position from 37.5 to 40.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

e. Resolution Regarding Changes to the Sheriff's Department Table of Organization.

This resolution would eliminate the Computer Forensic Crime Analyst position and create an Advanced Computer Forensic Analyst position. Delain explained when the Computer Forensic Crime Analyst position

was created, they tried to figure out the title and wages and what they found was that this position is not competitive with similar positions across the state. The goal is to bring the position more in line with what the duties are and making the wage consistent with that. This would bring the position much closer to market.

Gruszynski asked if this position is included in the class and comp that is supposed to be done by the end of the year. Delain responded that this would rectify the issue and additionally better define what they are looking for with the Computer Forensic Analyst position. Weininger added that this is more a realignment of duties as opposed to just an increase in salary.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

5. Court System:
Page 69, Budget Book

a. Circuit Court, Commissioner, Probate: Review of 2019 department budget.

Office Manager Michelle Wallerius informed the budget has remained relatively the same with the exception of a slight increase for jury expenses which have increased this year and was budgeted for next year. In addition, medical exams and competency exams have increased in the Register of Probate office and an adjustment has been made in the budget for that.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

b. Clerk of Courts: Review of 2019 department budget.

Clerk of Courts Vander Leest and Financial Operations Manager Andy Lauscher presented the Clerk of Courts budget. A handout was provided, a copy of which is attached, which provides a summary of the budget. Vander Leest reminded the Committee that when he took office the deficit in the Clerk of Courts office was almost \$300,000. Over the years he has been in office that deficit has been reduced significantly, but the deficit still exists.

Vander Leest outlined the information on the budget summary and elaborated on the Supreme Court decision to increase all court appointed attorneys to \$100/hour effective in 2020. He said he has talked to Judge Atkinson about making adjustments starting in June, 2019 so there is money on hand for 2020 because some cases will go on for 6 months to one year. There have also been some conversations in other counties about adjusting criminal cases by asking for deposits. Right now they do wage assignments in criminal matters, but about half of those are not followed through on for various reasons. Bills for criminal cases are often \$750 - \$1,000 at the current rate of \$70, so the expenses will obviously go up when the rates go up and they end up chasing a lot of money on these cases. Vander Leest does not think it is likely for the state to come forward with much extra funds to offset the increase. This was discussed at the recent Clerk of Courts conference and there were suggestions as to how counties could try to reduce the impact. Those ideas included moving more debt to SDC to increase revenues to offset some of the increase and they also talked about monitoring expenses closer and adjusting deposits.

Borchardt asked about the travel and training allocation and asked Vander Leest how much he does of that. Vander Leest said there are three Clerk of Courts conferences each year. The first conference of the year focuses on court operations and outlines all the yearly changes and Vander Leest attends that with his Chief Deputy to stay informed of what is going on. There is also a summer and fall conference, but he does not go to both of those; it just depends what is going on. This year he also attended the juvenile conference because juvenile cases are going to e-filing in 2019 and he wants to keep on top of that. Vander Leest also

said he has worked to have bilingual clerks and they will be sending a Deputy Clerk to orientation and then through the state certification process and there are funds in training and travel for that as well.

Motion made by Supervisor Nicholson, seconded by Supervisor Borchardt to approve the Clerk of Courts 2019 budget. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Nicholson, seconded by Supervisor Borchardt to move the Division of Public Safety 2019 budget on to the County Board. Vote taken. MOTION CARRIED UNANIMOUSLY

****NON-BUDGET ITEMS****

Comments from the Public on Non-Budget Items - None

1. Clerk of Courts - Budget Status Financial Report for August 2018 (Unaudited).

Clerk of Courts John Vander Leest said the Clerk of Courts office is still in the red in the area of \$50,000 - \$60,000. There may be an increase in revenue from the collection cases sent to SDC.

Motion made by Supervisor Nicholson, seconded by Supervisor Borchardt to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

With regard to Item 15, Vander Leest said the Clerk of Courts is not a voting member of the Criminal Justice Coordinating Board, but he feels it would be wise to make the Clerk of Courts a voting member.

2. Emergency Management – Budget Status Financial Report for August 2018 (Unaudited).

Preston informed Emergency Management is tracking on schedule. He noted that Item 6 on this agenda is for Emergency Management and not Public Safety Communications and that item was taken at this time.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to suspend the rules to take Item 6 at this time. Vote taken. MOTION CARRIED UNANIMOUSLY

Although shown in the proper format here, Item 6 was taken at this time.

Circuit Court, Commissioners, Probate

3. Budget Status Financial Report for August 2018 (Unaudited).

Wallerius informed the budget is on track.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Budget Adjustment Request (18-105): Reallocation between two or more departments, regardless of amount.

This budget adjustment is to transfer funds from General Government to Circuit Courts Branch 6 for audio upgrade. The old audio equipment is obsolete and unable to be repaired. Teleconferencing is currently

unavailable in the courtroom. Funding for this upgrade will come from the County's contingency fund which has funds available to cover this purchase.

Motion made by Supervisor Nicholson, seconded by Supervisor Gruszynski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Public Safety Communications

5. Budget Status Financial Report for August 2018 (Unaudited).

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Budget Adjustment Request (18-104): Any allocation from the County's General Fund.

This budget adjustment is for the additional Hazmat Equipment grant revenue awarded and the additional use of Hazmat fund balance related to the Hazmat supplies and equipment.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Medical Examiner

7. Budget Status Financial Report for August 2018 (Unaudited).

Irmen informed the budget is on track with no problems.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Medical Examiner Activity Spreadsheet.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Resolution Regarding Changes to the Medical Examiner Department Table of Organization.

Irmen said based on a decision from Corporation Counsel, the investigators cannot be exempt employees. This resolution will make the investigator positions non-exempt.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Medical Examiner's Report.

Motion made by Supervisor Nicholson, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Sheriff

11. Budget Status Financial Report for August 2018 (Unaudited).

Motion made by Supervisor Nicholson, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Key Factor Report through September 2018.

Motion made by Supervisor Nicholson, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

13. **Budget Adjustment Request (18-103): Any increase in expenses with an offsetting increase in revenue.**

This budget adjustment is to increase grant revenue and related expenses to participate in a Wisconsin Emergency Management grant. The grant provides funds for training in the use of emergency police services/protestor device training. There is no match required for this grant.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

14. **Sheriff's Report.**

No report; no action taken.

Communications

15. **Communication from Supervisor Brusky re: That the Brown County resolution establishing a Criminal Justice Coordinating Board be amended to add a Treatment Court Judge as a voting member. *Held for one month.***

Buckley informed that Judge Atkinson has been working diligently to try to clean up the makeup of the Criminal Justice Coordinating Board. He suggested this communication be referred to the Criminal Justice Coordinating Board so they can weigh in on this. He noted there are some citizen members that show up to the meetings and others that do not. A letter that had been delivered by Judge Atkinson was distributed, a copy of which is attached. In the letter Judge Atkinson asked that the Public Safety Committee not take any action on this communication at this time and indicated that this item will be included on the agenda for the next Criminal Justice Coordinating Board meeting. Brusky was agreeable with this.

Hemery explained that standing committees can appoint subcommittees and the Chairman is typically the one who would choose the members to sit on the subcommittees. The people being appointed also have to consent to serve and that is an issue that may come up on the next agenda item. If this is referred to the Criminal Justice Coordinating Board, Hemery will attend that meeting and go over these issues with them at that time. He also suggested, as Buckley indicated earlier, the issue of appointing a Treatment Court Judge as a member of the Criminal Justice Coordinating Board be referred to Judge Atkinson for review and recommendation. That way the Judges could come back with a recommendation regarding that and the Criminal Justice Coordinating Board can come back with recommendation regarding the makeup of the Board.

Motion made by Supervisor Nicholson, seconded by Supervisor Borchardt to send to Judge Atkinson and hold until this Committee receives a recommendation. Vote taken. MOTION CARRIED UNANIMOUSLY

16. **Communication from Supervisors Brusky and Schadewald re: This is our request to form a Criminal Justice System Efficiency Improvement Work Group. This multi-function team would seek to identify opportunities to increase the justice system's operational efficiency and recommend specific actions to contain the growth and/or reduce the system's operating costs. *Motion to refer to Criminal Justice Coordinating Board to bring back a report at the October Public Safety meeting regarding the System Efficiency Improvement Work Group.***

Motion made by Supervisor Nicholson, seconded by Supervisor Borchardt to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

17. **Review Minutes of:**

a. **Local Emergency Planning Committee – LEPC (July 10, 2018 and September 11, 2018).**

Motion made by Supervisor Nicholson, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

District Attorney - No additional items.

Other

18. Audit of bills.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

19. Such other matters as authorized by law - None

20. Adjourn.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to adjourn at 2:20 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Administrative Specialist

October 31, 2018

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING CHANGES TO THE DISTRICT ATTORNEY'S OFFICE
TABLE OF ORGANIZATION – WAGE INCREASE FOR 4 FTE LEGAL ASSISTANTS**

WHEREAS, the District Attorney's Office (the Department) currently has seven (7) FTE Legal Assistants, four (4) of which were hired at below-market wages; and

WHEREAS, the Department desires to achieve parity in wages among its seven (7) FTE Legal Assistants by adjusting the wages of the four (4) FTE Legal Assistant II's that were hired at below-market wages upward to the level of the other three (3) FTE Legal Assistant II positions; and

WHEREAS, to accomplish said goal, the DA's office desires to change its Table of Organization by: 1) Deleting the four (4) FTE Legal Assistant II positions that were hired at below-market wages; 2) Adding four (4) FTE Legal Assistant II positions with wages consistent with the other three (3) FTE Legal Assistant II Department positions; and 3) Reducing the number of budgeted hours for the LTE Co-op/Intern Student position by 775 hours.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that the following changes to the District Attorney's Office Table of Organization, as reflected below in the "Budget Impact" section of this Resolution, are hereby approved: 1) Deleting the four (4) FTE Legal Assistant II positions that were hired at below-market wages; 2) Adding four (4) FTE Legal Assistant II positions with wages consistent with the other ~~three (3)~~ ^{Seven} FTE Legal Assistant II Department positions; and 3) Reducing the number of budgeted hours for the LTE Co-op/Intern Student position by 775 hours.

1a

Budget Impact:

Office of the District Attorney

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Legal Assistant II \$19.88/hr Position # 107.060.024 Hours: 1,975	1.0	Deletion	(\$38,915)	(\$6,047)	(\$44,962)
Legal Assistant II \$19.69/hr Position # 113.060.024 Hours: 1,975	1.0	Deletion	(\$38,544)	(\$12,657)	(\$51,201)
Legal Assistant II \$19.69/hr Position # 102.060.024 Hours: 1,975	1.0	Deletion	(\$38,544)	(\$7,281)	(\$45,825)
Legal Assistant II \$19.69/hr Position # 110.060.024 Hours: 1,975	1.0	Deletion	(\$38,544)	(\$13,497)	(\$52,041)
Legal Assistant II \$20.42/hr Position # 107.060.024 Hours: 1,975	1.0	Addition	\$39,972	\$6,211	\$46,183
Legal Assistant II \$20.42/hr Position # 113.060.024 Hours: 1,975	1.0	Addition	\$39,972	\$12,878	\$52,850
Legal Assistant II \$20.42/hr Position # 102.060.024 Hours: 1,975	1.0	Addition	\$39,972	\$7,502	\$47,474
Legal Assistant II \$20.42/hr Position # 110.060.024 Hours: 1,975	1.0	Addition	\$39,972	\$13,718	\$53,690
LTE Co-op/Intern Student \$8.00/hr Position # 100.024.001 Reduction in Work Hrs. by 775 Hrs.		Reduce Hours by 775			(\$6,168)
TOTAL BUDGET IMPACT					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The change of this resolution is not reflected in the 2019 Proposed Budget.

1a

Respectfully submitted,
PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources
Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
VACANT	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Budget Summary

- Bail Forfeitures are trending down in 2018. Less cash bonds are being ordered by the Court due to jail overcrowding. A large bail forfeiture was reinstated by the Judge for \$45,000 in early 2018 which had to be taken out of the revenue account.
- GAL revenues have declined. The "low hanging fruit" has been collected the last few years and reflected increases in collections. GAL expenses are closer to matching the GAL revenues.
- Interest is up considerably – 2017 actual was \$13,636. Estimates for 2019 -- \$63,240. Great job to Treasurer for increasing interest for the County.
- Supreme Court decided to increase all Court Appointed attorneys to \$100 – for all cases effective Jan 1, 2020. Current rate is \$70. This increase rate will be a net of \$150,000 to \$200,000 for 2020. Brown County will need to adjust the related deposits on family cases to reflect this increase and consider deposits on criminal cases so more money is on hand for the County.
- Brown County has started the process of moving old debt to SDC (State Debt Collection). We have moved 7,400 criminal/ attorney fees debt to SDC in September. Also, we have sent 3,600 restitution cases which were never sent to collection agencies in the past. We believe SDC will increase our revenues for 2019 (possibly \$100,000 to \$200,000) and collect on old restitution for victims in Brown County. A party is scheduled to pay \$13,300 on Friday on a case from the 90s.

William M. Atkinson
Presiding Judge



Michelle Wallerius
Office Manager
920-448-4146

BROWN COUNTY CIRCUIT COURT

Branch VIII
100 South Jefferson Street
P.O. Box 23600
Green Bay, Wisconsin 54305-3600

October 17, 2018

Dear Chairman Buckley and Members of the Public Safety Committee:

As Presiding Judge for Brown County Courts, I respectfully request that the Public Safety Committee take no action concerning the Communication from Supervisor Brusky that the Brown County resolution establishing a Criminal Justice Coordinating Board be amended to add a Treatment Court Judge as a voting member.

Any request by the Legislative Branch of government to place a member of the Judicial Branch of government on any committee created by the Legislative Branch should be proposed first to the Courts for our consideration.

The issue was briefly discussed at the Criminal Justice Coordinating Board September meeting as a non agenda item. I intend to include the issue as an agenda item for the November 8th meeting.

I apologize for not appearing in person. I am presiding over a Medical Malpractice Trial.

Respectfully,

William M. Atkinson
Presiding Judge

This document is written by Brown County Corp Counsel Dave Hemery, in regard to Item No. 15. on the 10-17-2018 Public Safety Agenda, which reads as follows:

"Communication from Supervisor Brusky re: That the Brown County resolution establishing a Criminal Justice Coordinating Board be amended to add a Treatment Court Judge as a voting member. Held for one month."

When considering whether to add a member to the Criminal Justice Coordinating Board (CJCB), I felt it was important to review the history of the CJCB, and to address any other issues regarding the makeup of the CJCB that may currently exist.

I will be present at the CJCB Meeting on 10-17-2018 to answer questions asked, and to provide assistance as may be requested.

The current make-up of the CJCB is found on Page 3 of this document. When the CJCB discusses Supervisor Brusky's communication to modify the current make-up of the CJCB by adding a Treatment Court Judge as a voting member, I suggest the discussion also include: **1)** updating the permanent member position titles; and **2)** allowing more of the permanent member positions to have "or Designee" status (so more permanent member positions may send a designee in their absence).

CRIMINAL JUSTICE COORDINATING BOARD (CJCB) SUMMARY

09-16-1992

The CJCB was created via Resolution, including its purpose and membership.

Membership was defined as follows:

1. Chairperson of Public Safety Committee;
2. Chairperson of Human Services Committee;
3. Special Chief Deputy Judge of the Circuit Court;
4. District Attorney;
5. Public Defender;
6. Sheriff;
7. County Executive Assistant;
8. Jail Commander;
9. Community Treatment Center Executive Director;
10. Social Services Director;
11. Green Bay Police Chief;
12. Division of Probation and Parole Eastern Region Chief; and
13. Citizen Representative.

02-21-1996

The CJCB was amended via Resolution, adding terms of membership, designees, and appointing procedure for Citizen Members, and changing membership as follows:

1. Chairperson of Public Safety Committee or Designee;
2. Chairperson of Human Services Committee or Designee;
3. Special Chief Deputy Judge of the Circuit Court or Designee;
4. District Attorney;
5. State of Wisconsin, First Assistant State Public Defender;
6. Sheriff;
7. County Executive Assistant;
8. ~~Jail Commander~~ Captain;
~~Community Treatment Center Executive Director~~;
~~Social Services Director~~;
9. Deputy Director of Human Services;
10. Green Bay Police Chief;
11. Division of Probation and Parole Eastern Region Chief;
12. Citizen Representative;
13. Citizen Representative No. 2;
14. Citizen Representative No. 3;
15. Citizen Representative No. 4; and
16. Sheriff Department's Accountant.

This Resolution clarified that Positions No. 1 to 11 above are permanent members (whoever is in the position is the member), and that the 4 Citizen Members are appointed by the County Exec and confirmed by the County Board.

This Resolution also clarified that the terms of office for Citizen Members shall be 2 years, and staggered with 2 Citizen Member terms expiring on 12-31 of even numbered years, and two Citizen Member terms expiring on 12-31 of (you guessed it) odd numbered years.

This Resolution added "or Designee" to Positions No. 1 to 3, and since "or Designee" was not added to Positions and Citizen Members 4 to 16, it is inferred that Designees are not allowed as members for these positions.

08-19-1998

The CJC was amended via Resolution, changing membership as follows:

1. Chairperson of Public Safety Committee or Designee;
2. Chairperson of Human Services Committee or Designee;
3. Special Chief Deputy Judge of the Circuit Court or Designee;
4. District Attorney;
5. State of Wisconsin, First Assistant State Public Defender;
6. Sheriff;
7. County Executive Assistant;
8. Jail Captain;
~~Deputy Director of Human Services;~~
9. Green Bay Police Chief;
10. Division of Probation and Parole Eastern Region Chief;
11. Citizen Representative;
12. Citizen Representative No. 2;
13. Citizen Representative No. 3;
14. Citizen Representative No. 4; and
15. Sheriff Department's Accountant.

The 08-19-2018 Resolution was the last to amend Positions/Membership, and the following is where we are at today:

- | | |
|---|---|
| 1. Chairperson of Public Safety Committee or Designee; | 1. BCBOS Pat Buckley |
| 2. Chairperson of Human Services Committee or Designee; | 2. BCBOS Erik Hoyer |
| 3. Special Chief Deputy Judge of the Circuit Court or Designee; | 3. BCCCPJ Hon. William Atkinson |
| 4. District Attorney; | 4. BCDA Dave Lasee |
| 5. State of Wisconsin, First Assistant State Public Defender; | 5. Jeff Cano (But, 1 st Asst. PD?) |
| 6. Sheriff; | 6. BCS John Gossage |
| 7. County Executive Assistant; | 7. VACANT (have Deputy, Asst. Vacant) |
| 8. Jail Captain; | 8. BCJC Heidi Michel |
| 9. Green Bay Police Chief; | 9. GBPC Andrew Smith |
| 10. Division of Probation and Parole Eastern Region Chief; | 10. Jed Neuman (But, E. Reg. Chief?) |
| 11. Citizen Representative No. 1; | 11. Bob Sranski |
| 12. Citizen Representative No. 2; | 12. Timothy McNulty |
| 13. Citizen Representative No. 3; | 13. Kathy Johnson |
| 14. Citizen Representative No. 4; and | 14. Christopher Zahn |
| 15. Sheriff Department's Accountant. | 15. Don Hein |